



7026 South Billings Boulevard · Billings, MT · 59101

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### **Job Announcement**

**Position:** Part Time Teacher Naturalist for afterschool & family programs

**Location:** Billings, MT

**Employment Period:**

- Mid September –December, with possible extension through winter/spring
- Roughly 10 – 15 hours per week
- Tuesday – Friday afternoons, and possibly one Saturday morning per month

**Compensation:** \$7.25 – 9.00/ hour DOE

**Job Description:**

Teach outdoor, hands-on activities during afterschool programs for children ages 5 – 13. Each afterschool program is geared to a specific age group and theme. Teaching one Saturday family program per month may also be required. Teacher Naturalist will develop lesson plans for each program with some assistance from senior staff members, and with the aid of many curriculum resources at the ACEC. Activities may include bird walks, canoeing, insect collecting, and arts and crafts projects. Teacher Naturalist will be supervised by the Education Director, but will be required to work independently on a regular basis.

**Qualifications:**

Applicants should

1. be comfortable working with children ages 5 – 13 years old.
2. have exceptional interpersonal and academic skills.
3. be self-motivated, able to follow directions, and work independently.
4. have a demonstrated interest in natural resources, environmental and natural sciences, education and/or recreation.
5. be comfortable working outdoors for extended periods of time.

**Application Procedure:**

Please submit a cover letter, resume, and the names and contact information for three references. Your resume should list relevant coursework and employment. Please address the following in your cover letter:

1. Describe any experiences you've had teaching, working with children, and any outdoor experiences.
2. Briefly trace the development of your interest in education, natural history, or the out-of-doors.
3. Describe the personal and professional skills that you would hope to achieve through employment with the ACEC.

Submit your application materials to Heather Ristow, Education Director, ACEC, 7026 South Billings Blvd, Billings, MT, 59101 OR by email to [hristow@mtaudubon.org](mailto:hristow@mtaudubon.org).

Position open until filled.